

## DOCUMENT 8

### TIMING

- July/August/September 2011** Publication of **advertisements** by national co-ordinators in professional press.
- 31-10-2011** Deadline for all **candidates** to return two copies of their **application form (documents 2 AND 3)** to their national co-ordinator. **Information sheets on hosts** (two copies) have also to be sent to the national co-ordinator before this date.
- 15-12-2011** **A first list of selected professionals and hosts** will be sent by HOPE to the national co-ordinators.
- 31-01-2012** The candidate **MUST** have contacted the **national co-ordinator of the host country by phone** to show his **language knowledge**.
- 15-02-2012** Deadline for selected candidates to **confirm their participation** in the programme (host and national co-ordinator of both sending and host country have to be informed).
- 31-03-2012** **Individual programme** of the professional worked out together with his host to be sent to HOPE and the national co-ordinator of the host country.
- 30-04-2012** Deadline for selected candidates to **reconfirm their participation** (host and national co-ordinator of both sending and host country have to be contacted again).
- 10-05-2012** HOPE will send the **final list of the selected professionals** to the national co-ordinators.
- 14-05/13-06-2012** **HOPE EXCHANGE PROGRAMME 2012**
- 11/13-06-2012:**  
HOPE Agora in Berlin (Germany) on the theme  
**Ageing health workforce – ageing patients:  
multiple challenges for hospitals and healthcare in Europe**
- 31-07-2012** Deadline for professionals' and hosts' **final reports**: to be sent to HOPE, the host and the national co-ordinators (of both host and sending country).
- End September/  
Mid October 2012** Certificates are sent out by HOPE to the national co-ordinators who will disseminate them.